



March 12, 2020

To: Prospective Proposers

From: Lida Delos Santos, Contracts Administrator

Subject: RFP S19257 Addendum No. 3

The following revision is hereby incorporated into the Request for Proposal (RFP) Documents. Each Proposer shall acknowledge receipt of this Addendum using the attached ACKNOWLEDGEMENT FORM and submit it with their proposal.

The change is as follows:

1. Reference Section III. EVALUATION AND SELECTION, Sub-section #5 Cost Proposal is revised as follows:

- **Revised:**
COST PROPOSAL: The reasonableness of the total cost proposal and the competitiveness of this amount in comparison with other Proposals received, adequacy of market data that supports proposed costs and prices, and reasonableness of labor rates.

2. Reference Section IV. PROPOSAL AND CONTENT, Sub-section #5 for Administrative Submittal is revised as follows:

- **Delete:**
Identify specific areas that can be configured, completed, and implemented in SAP Production. See Form 4 (filename: RFPS19257_Technical Proposal.xlsx, to be downloaded from VTA Website).



**ATTACHMENT A
ACKNOWLEDGMENT FORM**

Proposer must sign this ACKNOWLEDGMENT FORM to indicate receipt of Addenda in order for the proposal to be accepted. Please list each Addendum received, sign, and submit this form with your proposal.

Acknowledgment of Addendum No: _____

Acknowledgment of Addendum No: _____

Acknowledgment of Addendum No: _____

Acknowledgment of Addendum No: _____

Acknowledgment of Addendum No: _____

Proposer's Signature

Date

Name and Title

Firm Name