



Professional Services - Task Order Contract

The Contractor hereby agrees to perform the work authorized herein in accordance with all the terms, conditions, and at the labor rates agreed to in the Contract referenced below. The Contractor shall furnish the necessary professional and technical personnel and materials required to complete this work. Except as expressly provided herein, this Task Order cannot be altered, modified or amended except through a fully executed written Task Order Amendment.

Contract No. S16083/36

Task Order No. 36

Contractor: RSM

SAP Requisition No. 20002.38860
(Attach Purchase Requisition Form)

Description: TO#36 - Ethics Hotline FY20

Term: Effective 11/1/2019 and continue in effect through 6/30/2020
Date

Compensation: (check one) T&M CPFF FFP

Task Order value: \$13,415.00

(To be completed by Contracts Administrator)

Contract value available to authorize this Task Order: \$268,565

Funding Information: (Check funding sources)

Federal Funds: FTA/Transit or FHWA/Highways State Funds
 CalTrans Local Assistance Program Measure A Measure B
 Other: Local Funds (VTA Cost Center 11500)

Scope of Services: (check one)

See details below of Scope
 See attached Scope of Services

Key Personnel: List additional Personnel authorized to provide services under this Task Order. (check one)

See details below of Personnel (Name/Classification)
 See attached List of Personnel (Name/Classification) *

* Rates are per Master Contract.

Subcontractors: List additional subcontractors authorized to provide services under this Task Order. (check one)

See details below of subcontractors (Indicate SBE/DBE status) *
 See attached list of subcontractors (Indicate SBE/DBE status)

* (None)



Professional Services - Task Order Contract (Cont.)

Approvals: Project Manager is required to obtain OBDP's signature prior to submitting to Contracts department.

OBDP: SBE/DBE Goal NSA %
(Specifically established for this Task Order)

Ben Nudi 11/4/2019
OBDP Manager Date

Maria Pook 11/01/2019
Project Manager Date

Office of the Deputy GM/CFD (408) 321-7548
Division Phone No.

[Signature] 11/1/2019
Division Chief, Director or Deputy Dir. Date

Capital Projects Group Date

Carolyn Vargas 11/12/19
Reviewed by Contracts Administrator Date

Santa Clara Valley Transportation Authority

Contractor

By: Carolyn Vargas 11/15/2019
9BA9C09CBBD245C... Date

By: Corey Saunders 11/15/2019
884CC17960E44D5... Date

Name (print): Carolyn Vargas

Name (print): Corey Saunders

Title: Contact Administrator II

Title: Partner

VTA Auditor General
Objective, Budget and Scope for: Ethics Hotline
 Objective: To provide for the ongoing monitoring of incoming calls to VTA's Ethics Hotline, including organizational facilitation of responses and periodic reporting of call results to the G&A Committee and Board.

Tasks description	Estimated Hours and Budget, by level							Total
	Partner	Director	Manager	Sub-contractor	Supervisor	Senior Associate	Associate	
Prepare Ethics Hotline Report for G&A Meetings		3	8					11
Monitor calls and messages received directly by AG		6						6
Meetings with Management / Counsel on specific matters	8	8						16
Perform investigations and interviews, as needed		10						10
Total Estimated Hours	8	27	8	0	0	0	0	43
Contract Rate for Classification Level, per Exhibit D	\$350	\$325	\$230	\$200	\$190	\$170	\$130	
Time and Materials Estimate	\$2,800	\$8,775	\$1,840	\$0	\$0	\$0	\$0	\$13,415
Approved Amount								\$13,500

Notes and Assumptions:

- 1) Actual hours and time have exceeded these estimates in past years.
- 2) Hours do not include special projects, Board closed sessions, meetings or legal matters.