



July 8, 2020

To: Prospective Proposers

From: Norman David, Contracts Administrator

**Subject: RFP S20091 Addendum No. 1
CCTV and Card Reader Access Maintenance**

The following revision is hereby incorporated into the Request for Proposal (RFP) Documents. Each Proposer shall acknowledge receipt of this Addendum using the attached ACKNOWLEDGEMENT FORM and submit it with their proposal.

1. Reference Section 1. INSTRUCTIONS TO PROPOSERS, paragraph A. PROCUREMENT SCHEDULE is revised to read as follows:

A. PROCUREMENT SCHEDULE: VTA’s procurement schedule dates are listed in Table 1 below. All dates set forth in this RFP are subject to change at VTA’s sole discretion and will be provided to firms submitting a Proposal under this RFP (“Proposers”) as an addendum. All references in this RFP to “time” are Pacific Time.

Table 1

ACTIVITY	DATE/TIME
Issue RFP	June 12, 2020
Virtual Pre-Proposal Conference	June 19, 2020 at 10:00
Deadline to Submit Questions	June 23, 2020 at 2:00 p.m.
Deadline to Submit Proposal	July 16, 2020 at 2:00 p.m.
Interviews	August 6 - 7, 2020



**ATTACHMENT A
ACKNOWLEDGMENT FORM**

Proposer must sign this ACKNOWLEDGMENT FORM to indicate receipt of Addenda in order for the proposal to be accepted. Please list each Addendum received, sign, and submit this form with your proposal.

Acknowledgment of Addendum No: _____

Acknowledgment of Addendum No: _____

Acknowledgment of Addendum No: _____

Acknowledgment of Addendum No: _____

Acknowledgment of Addendum No: _____

Proposer's Signature

Date

Name and Title

Firm Name