



August 26, 2020

Attn: All Bidders ---- IFB No. P19262

Subject: Notice of Intent to Recommend Award

Reference: IFB No. P19262
First Aid Kits and Trauma Bags

This letter serves as notice that VTA intends to award a contract to The Office City to provide VTA with First Aid Kits and Trauma Bags Service, as they are the responsive, responsible bidder. Any award is contingent on VTA Management and Board approval when required. While there is no guarantee of approval it is anticipated that an award will be made on or before November 13, 2020 with a new contract start date of December 4, 2020.

Please refer any questions to the buyer listed below.

Kimmy Truong
Buyer II
Phone (408) 321-7078
E-mail: kimmy.truong@vta.org